

FIRST PRESBYTERIAN CHURCH
Monroe, North Carolina

REQUEST FOR USE OF FACILITIES

NAME OF PERSON/GROUP: _____

ADDRESS: _____

CONTACT PHONE: _____ EMAIL: _____

CELL PHONE: _____

NAME OF FPCMEMBER/SPONSOR: _____

MEMBER PHONE: _____ EMAIL: _____

FACILITIES REQUESTED: MEETING ROOM (\$100.00 PER ROOM) _____
FELLOWSHIP HALL (\$500.00) _____
KITCHEN (\$250.00) _____

JANITORIAL DEPOSIT (\$100.00)

CHECK NO. _____

MEETING DATE: _____ TIME: _____

PURPOSE OF MEETING: _____

SEE GUIDELINES FOR USE OF BUILDING AND EQUIPMENT FOR USER AND FPC SPONSOR RESPONSIBILITIES.

BY SIGNING BELOW THE REQUESTER/USER ACKNOWLEDGES THAT HE HAS READ, UNDERSTANDS, AND AGREES TO ABIDE BY THE *GUIDELINES FOR USE OF BUILDINGS AND EQUIPMENT*

USER SIGNATURE _____ DATE: _____

FPC SPONSOR SIGNATURE _____ DATE: _____

APPROVED BY _____ DATE: _____